

**RESOLUTION NO. 36 OF 2013
TOWN OF CLAYTON
A RESOLUTION ESTABLISHING THE STANDARD WORK DAY AND REPORTING OF APPOINTED AND
ELECTED OFFICIALS AND ENSURES DAYS WORKED REPORTED TO THE NEW YORK STATE
RETIREMENT SYSTEM ARE CORRECT.
APRIL 10, 2013**

Title: A resolution establishing the standard work day and reporting of appointed and elected officials and ensures days worked to the New York State Retirement System are correct.

At a duly called regular meeting of the Town Board of the Town of Clayton, Jefferson County, New York, held at 405 Riverside Drive, Clayton, New York 13624, on the 10th day of April, 2013, at 5:00 PM, prevailing time:

The meeting was called to order by Deputy Supervisor Kittle and upon roll being called, the following were:

Present: Justin A. Taylor, Supervisor
George E. Kittle, Councilman
Lance Peterson, Councilman
Robert W. Cantwell III, Councilman
Christopher D. Matthews, Councilman

The following resolution was offered by George E. Kittle, who moved its adoption, seconded by Christopher D. Matthews, to wit:

TOWN OF CLAYTON LOCATION CODE: 30491

RESOLVED, that the standard work day is as follows for each of the elected or appointed officials position:

		<u>Term</u>	<u>Expires</u>
1. Supervisor's Clerk (FT)	8 Hours	1 Year	December 31, 2013
2. Zoning Assistant/Codes	8 Hours	1 Year	December 31, 2013
3. Deputy Clerk	8 Hours	1 Year	December 31, 2013

RESOLVED, that a log of work activities have been received from each elected or appointed official, and;

RESOLVED, that the following number of days that shall be reported to the New York State

Retirement System based on the submitted logs:

<u>NAMES</u>	<u>RETIREMENT #</u>	<u>DAYS WORKED PER BI-WEEKLY PAY PERIOD</u>
1. Alicia Dewey		10
2. Richard Ingerson		10
3. Janet Sullins		10

NOW, THEREFORE, BE IT RESOLVED, that this resolution recognizes the above Town of Clayton “appointed” and “elected” officials, who all belong to the New York State Retirement System, their position, standard work day hours, term of office length, expiration date of term, retirement numbers and their number of days worked during a bi-weekly pay period.

BE IT FURTHER RESOLVED, that upon adoption of said resolution, this resolution will be posted without Retirement numbers listed, on the Town’s Web Site for a period of thirty (30) days, and

BE IT FURTHER RESOLVED, that the Town Clerk files a certified copy of the resolution and affidavit of posting with the Office of the State Comptroller within forty-five (45) days.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Justin A. Taylor, Supervisor	Yes <u>X</u> No <u> </u>
George E. Kittle, Councilman	Yes <u>X</u> No <u> </u>
Lance Peterson, Councilman	Yes <u> </u> No <u> </u>
Robert W. Cantwell III, Councilman	Yes <u>X</u> No <u> </u>
Christopher E. Matthews, Councilman	Yes <u>X</u> No <u> </u>

Yes 4 No 0 Abstain 0 Absent 1

Dated: April 10, 2013

Certification

I, Kathleen E. LaClair, Town Clerk of the Town of Clayton, do hereby certify that the above resolution was adopted at a regular meeting of the Town Board of the Town of Clayton held on April 10, 2013 and it’s on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

(SEAL)

Kathleen E. LaClair, Town Clerk