

**RESOLUTION NO. 33 OF 2012**  
**TOWN OF CLAYTON**  
**A RESOLUTION TO ADOPT THE COMPREHENSIVE FINANCIAL POLICY, EMBODYING ALL**  
**TOWN FINANCIAL POLICIES INTO ONE DOCUMENT.**  
**DATED: FEBRUARY 8, 2012**

**Title of Resolution:** A resolution to adopt the comprehensive Policy, embodying all Town Financial Policies into one document.

At a regular meeting of the Town of Clayton Town Board, Jefferson County, New York held at the Town Offices, 405 Riverside Drive, Clayton, New York, on February 8, 2012, at 5:00 PM prevailing time:

The meeting was called to order by Supervisor Justin A. Taylor and upon roll being called the following were:

**Present:** Justin A. Taylor, Supervisor  
George E. Kittle, Councilman  
Lance Peterson, Councilman  
Robert W. Cantwell III, Councilman  
Christopher D. Matthews, Councilman

The following was offered by Chris Matthews, who moved its adoption, seconded by Bob Cantwell III, to wit:

**WHEREAS**, the Town Board of the Town of Clayton has previously had numerous resolutions for various Town Policies, and

**WHEREAS**, this resolution tries to incorporate the Financial Policy, Purchasing Policy, Investment Policy, Procurement Policy and Fund Balance Policy into one Comprehensive Financial Policy, and

**WHEREAS**, it is the understanding of the Town Board that this is a conceptual adoption and also understanding that changes to wording in spots will be completed.

**NOW, THEREFORE, BE IT RESOLVED** THAT THE Town Board of the Town of Clayton authorizes that the Town consolidates all Town Financial Policies into one Comprehensive Financial Policy.

The motion of the adoption of the foregoing resolution was made by Chris Matthews, seconded by Bob Cantwell III, and upon roll call vote of the Town Board was duly adopted as follows:

Justin A. Taylor, Supervisor	Yes <u>X</u> No <u>  </u>
George E. Kittle, Councilman	Yes <u>X</u> No <u>  </u>
Lance Peterson, Councilman	Yes <u>X</u> No <u>  </u>
Robert W. Cantwell III, Councilman	Yes <u>X</u> No <u>  </u>
Christopher D. Matthews, Councilman	Yes <u>X</u> No <u>  </u>

Yes 5 No 0 Abstain 0 Absent 0

Dated: February 8, 2012

**Certification**

I, Kathleen E. LaClair, Town Clerk of the Town of Clayton, do hereby certify that the above resolution was adopted at a regular meeting of the Town Board of the Town of Clayton held on February 8, 2012 and its on file and of record, and that said resolution has not been altered, amended or revoked and it's in full force and effect.

**(SEAL)**

---

Kathleen E. LaClair, Town Clerk