

December 30, 2011

The Town Board of the Town of Clayton held their year-end meeting in the Town Board Room at 405 Riverside Drive, Clayton, NY with the following persons present:

Justin A. Taylor

George E. Kittle

Lance Peterson

Robert W. Cantwell III

Christopher D. Matthews

Bob Boulton

Kathy LaClair

Jim Yuhas

Alicia Dewey

Denise Trudell

Supervisor Taylor opened the meeting at 1:07 PM with the Pledge of Allegiance.

Assessor Denise Trudell spoke and showed an "Excellence Equity Award" that has been presented by the NYS Office of Real Property Services, Division of Taxation & Finance, to the Town for keeping 100% Assessment for the past year.

Town Clerk:

Correspondence:

- Received Grants Action News – December 2011 edition. **(See attachment book).**
- Thank You from Lars Hauck, Principal, Cape Vincent Elementary, for allowing the students to skate at the Clayton Arena on December 19th. **(See attachment book).**
- Notice from Town of Alexandria Bay advising that a Zoning Permit Application has been filed by Blue Properties, Inc. for a site plan review for a project (72,629 sq. ft. retail development to include 8 store fronts) located at 43615 NYS Route 12, Alexandria Bay. **(See attachment book.)**
- Notice from Town of Alexandria Bay advising again that a Zoning Permit has been filed by Blue Properties, Inc. for variances to operate a business within 200' of a residence as well as front, sides, rear and coverage variances for the Following: Trail setback from residential property lines, front yard setback for dock, residential property line setback and a coverage variance for a project (72,629 sq. ft. retail development to include 8 store fronts at 43615 NYS Route 12, Alexandria Bay, NY. **(See attachment book.)**
- Received Rotella Grant Management Grant Gazette-December 2011 issue. **(See attachment book.)**
- Notice from National Grid of lower electric bills for the upstate New York Customers for the coming year. **(See attachment file.)**
- Received Legislative Commission on Water Resource Needs of New York State and Long Island, Fall 2011 issue. **(See attachment file.)**
- Received a listing of Doctors for pre-employment physicals for all towns, villages, fire departments, and Jefferson County Departments. These Doctors will do the basic exam for a fee of \$25.00. **(See attachment file.)**

Minutes:

Motion by Bob Cantwell III, seconded by George Kittle, to approve the minutes of December 14, 2011 as written and presented. Motion carried.

Supervisor:

Transfers:

Motion by George Kittle, seconded by Lance Peterson, to make the attached Budget Transfers:

General Fund-Townwide; General Fund-Parttown, Highway Fund Townwide; Highway fund-parttown; Depauville Sewer; Frink Capital Fund; Youth Commission and T.I.E.R.S. fund. Motion carried.

Bills:

Motion by Lance Peterson, seconded by Bob Cantwell III, to pay Abstract #13 in the amount of \$58,059.62. Motion carried.

Committee Assignments for 2012:

Supervisor Taylor inquired of the Town Board, if anyone would like to change Committee Assignments for the coming year. All happy with the committee assignments and no changes are necessary.

Discussion that the Town will use Poulson & Podvin as the external Auditors. MaryAnn Yuhas will finish out all 2011 accounting. Financial policies will be kept updated. The Town Board meetings will remain the 2nd & 4th Wednesday of the month at 5:00 PM.

Highway Superintendent Report:

- Recommended submitting a Mitigation Grant application for the Opera House drainage.
- Depauville Sewer - need to change the control boxes.
- PESH Inspector is not happy with the grates at the highway garage. Grates need to be replaced. This would be a capital project and needs to be done the 1st of the new year. Highway staff is currently putting on new doors at the JHG.
- Jimmy Project has been loaded on the Highway computer and hoping to make a presentation to the Town Board soon.

Motion to go into Executive Session for discussion and update of “Bargaining Unit negotiations” by George Kittle, seconded by Chris Matthews at 2:04 PM. Motion carried.

Motion to come out of Executive Session at 2:15 PM by George Kittle, seconded by Chris Matthews. Motion carried.

Motion by George Kittle, seconded by Bob Cantwell III, to adjourn this End-of-year meeting session at 2:15 PM. Motion carried.

Kathleen E. LaClair, Town Clerk