

October 28, 2009

The Town Board of the Town of Clayton held their regular workshop meeting in the Town Board Room at the Town Offices with the following persons present:

Justin Taylor
Lance Peterson
Kathy LaClair

George Kittle
Robert W. Cantwell III

Donald Turcotte
Bob Boulton

Alicia Dewey
Norma Zimmer (Mayor)
Pam McDowell (TI Sun)
Dewayne Wilkie
John Jepma
Chancey Forkey
Jae Gun Lee (WDT)

Duane C. Hazelton
Cindy Grant
Marian Vaadi
Elaine Wilkie
Jerry Wetterhahn
Derek Forkey

Ken Knapp
Anna Forbes
Steve Witham
Mary Lou Tabolt
John S. Forkey
Kevin Forkey

The meeting opened with the Pledge of Allegiance lead by Supervisor Taylor.

Town Clerk:

Correspondence:

- Received "regret" from the State Education Dept. in regards to not funding our 2009-2010 grant request. **(See attachment file).**
- Jefferson County Board of Elections letter concerning delivery & pickup of Election machines. Election Day is Tuesday, 11/3 from 6 AM to 9 PM. **(File).**
- Note of Thanks from Jim & MaryAnn Yuhas for the donation in memory of Jim's Mother Anna Yuhas to her grandson, Shawn Kempney's Kidney Transplant. **(See attachment file).**
- Letters from Fred Jackson, Shirley N. Taylor & Emily Holt of Grindstone Island concerning a proposed zoning district change. **(See attachment file).**
- Notice of National Animal Shelter Appreciation Week & 10th Annual Open House, Sunday, 11/1 from 10-4 at Jefferson County Dog Shelter. **(See attachment file).**
- Notice of Land Use Planning Workshop "How to Avoid an Article 78 Proceeding", Wednesday, 11/18 from 6:30-8:30 PM @ Jules Center Amphitheater, JCC. **(See attachment file).**
- Letters from NYS DEC with statement of "no violations" at both the Transfer Site & Land Clearing Debris Landfill. **(See attachment file).**
- Nationwide Insurance Privacy Statement. **(See attachment file).**
- National Grid invitation to the Fall 2009 Customer Meeting. Reservation required prior to 11/13. **(See attachment file).**
- Thank you from Darrel Aubertine, State Senator for forwarding a copy of Resolution #43 of 2009 in support for convening a non-partisan, grassroots, "People's Convention to reform New York in 2011". **(See attachment file).**
- Received the Adopted Clayton Fire District 2010 Budget. **(See Budget file).**

Minutes:

Motion by George Kittle seconded by Donald Turcotte, to approve the minutes of 10/14/09 as written and presented. Motion carried.

Resolutions:

Resolution #45 was introduced by Lance Peterson, seconded by George Kittle, a resolution for the Town of Clayton to extend into agreement No. D005386 with the State of New York Department of Transportation for the Fixed Lump Sum Municipal Snow and Ice Agreement to expire on June 30, 2011. Taylor-aye; Kittle-aye; Turcotte-aye; Peterson-aye; Cantwell III-aye.

GIS Training 11/09:

Alicia Dewey, Assistant to the Supervisor talked about the seminar at Lake Placid. She explained that this conference was very informative in regards to procedures, software and very contacts. The next possible grant will include DocStar which concerns Records Management and she will ask the Town Clerk/Records Manager to attend this as well. More training will take place on Monday, Tuesday & Wednesday of the second week of November with some of the information garnered to be uploaded on the Clayton Map Viewer.

Cornie Schnauber Retirement:

Supervisor Taylor indicated he has received a letter from Cornelia Schnauber indicating she will be stepping down from the Depauville Sewer District as the Collector and Billing Clerk at the end of the year.

Discussion & consensus of the Board to bring the collection and billing into the Town Clerk's Office.

Insurance Proposals:

Supervisor Taylor indicated that he has received from Insurance Vendors a number of quotable company names for Insurance Quotes. Quotes will be received by 12/9/09 for the 2010 year.

Depauville Fuel Tank:

Lu Engineers are asking and looking for quotes for the removal of the fuel tank.

Copy Machine Maintenance Contract:

Supervisor Taylor will be looking for taking action on copier maintenance agreement at the 12/9/09 meeting.

Cell Phone Policy:

Discussion of "Employee Cell Phone Use Reimbursement Policy". A form will need to be completed by an employee and submitted along with documentation for payment.

Motion by George Kittle, seconded by Bob Cantwell III, to approve the "Employee Cell Phone Use Reimbursement Policy." Motion carried. This policy will be added to the Employee Handbook.

Route 12 Sewer Status:

Supervisor Taylor stated he had just received a draft preliminary engineering report from Bernier Carr Associates and had not had a chance to look at it yet.

Route 12E Sewer Status:

Still waiting for the quotes from the general contractors to come in for this pre-engineered system.

Bartlett Point Water Status:

The meter was put in the pit area the beginning of this week.

Heritage Heights Sewer Rates:

Supervisor Taylor stated that the rates will be the same as last year from the Village at \$585.

Joint Town/Village Justice Court:

Supervisor Taylor stated that the Village put out for quotes and the lowest was from Dean Widrick Builders, Adams which came in at \$247,000. Both municipalities had indicated that we were looking for the \$100,000+ mark and had budgeted to meet that obligation. Discussion of contacting Rick Tague of Bernier Carr Associates to make contact with the lowest bidder and reviewing and deleting lower priority work.

The Village has signed the Intermunicipal Agreement concerning the Joint Justice Court and has sent to the Town for their signature.

Motion by Donald Turcotte, seconded by Lance Peterson, to approve the Intermunicipal Joint Justice Court Agreement and authorize the Town Supervisor to sign the agreement. Motion carried.

Battery Recycling:

The Town had bought two (2) containers; we have advertised for battery recycling and have filled the two containers and are going to purchase three (3) more.

Health Insurance & Benefits Options:

Supervisor Taylor is still evaluating the rising cost of health insurance and looking for a more economical insurance without cutting benefits.

CLDC/Frink:

Supervisor Taylor reported that last week the CLDC put out for Request For Qualifications (RFQ) and has advertised in major leading newspapers i.e. The Wall Street Journal, etc.

Christmas Parade:

The 47th Annual Clayton Christmas Parade will be held Saturday, 12/5th at 6:00 PM. Consensus of Board to participate again this year.

Jefferson County Chargeback's:

Supervisor Taylor reported that he has received a copy of charge backs to 2010 Town & County taxes. The County Supervisors Association took a stand against a charge back of \$250,000 for mandated Elections costs. The Towns have provided election coverage for years with the last budget amount for Clayton of \$6,000, which paid the Machine Inspectors and Election Inspectors. Now, since the County took over Elections, they are asking this town to pay a share of \$250,000.

Highway Superintendent Report:

- Laundry Quotes:	Tri-State	Cost Per Person/per week	\$6.60
	Cintas	“ “ “ “	\$9.49
	UniFirst	“ “ “ “	\$5.84

Motion by Bob Cantwell III, seconded by George Kittle, to award the Laundry to Unifirst at \$5.84. Motion carried.

- **Salt** has been ordered and is now being delivered.

- **Sand/Salt Shed:** Finishing the door tonight and the building will be complete by tomorrow. The repair started last night; this has been turned into the Insurance Company. We still need to seal in the inside.
- **Wood Road:** Working on and ready to pave.
- **Trucks:** Putting the towers on now.
- **FEMA:** Final Mitigation paperwork will be filed by 11/10 for future potential dollar request.
- **Scholarship:** Jefferson County Highway Superintendents started several years ago a scholarship to JCC that pays \$1,000 to the recipient. This scholarship has grown and this year the Superintendents Association gave two (2) recipients \$1,000 scholarships and Bob Boulton's granddaughter was a recipient.
- **Budget Request:** Proposal to the Board, with estimates of rising asphalt prices for next year, currently can purchase asphalt at \$38.31/T. Would like to pave Wood Road (1.5 mi.) at a cost now of \$128,233.68 (includes materials & two days paver & setup). In order to do this would need to encroach on next year's budgeted item to save tax payers dollars. This would still leave enough money in next year's budget to complete the Kehoe Tract Road.
Motion by Bob Cantwell III, seconded by Lance Peterson, to adjust the 2010 Town Paving Budget downward to authorize the Highway Superintendent to free the dollars up now to pave the 1.5 miles of Wood Road this year to aid in overall savings to the taxpayers. Motion carried.

Committee Reports:

- George Kittle:** Request to go paperless as much as possible to save dollars.
 Ken Brabant inquiry concerning the old water truck for use to ice down the Lion's Field for skating.
- Donald Turcotte:** **Heritage Heights Sewer-** Flow is up 50% this last week. Letters need to be sent to the four (4) users concerning repairs suggested as the result of the smoke test.
Depauville Library- Received two (2) used computers from Grater Architects. The Tapestry is being worked on at present.
- Lance Peterson:** **Business with a Twist-** tomorrow night (10/29) at TI Realty from 5-7 PM.
Arena/Pool- Keith Wood is working on the demo of the boiler.
Sign- Looking at getting the Cerow Recreation Park sign painted.
Transfer Site- Starting January 1st 2010, will be closed on Thursdays.
- Bob Cantwell III:** **TIYLO-** 1st Annual Monster Mash & Halloween Bash, Haunted House & Costume Dance will be held at the Clayton Opera House. Adults will be this Friday, October 30th; with Haunted House 7-9 PM, Costume Dance 9 PM; Saturday, October 31st, free kids Haunted House & Trick-or-Treats.
LWRP- Will be submitted next Thursday.
TI School District Superintendent- Joe Menard would like to meet the Board. Will try to schedule for next meeting of 11/4/09 or possibly the Joint T/V meeting of 12/14 meeting at the Municipal Building.

Public: Submitted Requests to Address the Board:

Ken Knapp complimented Hwy. Superintendent Bob Boulton on the looks of the Sand/Salt Shed. Also Mr. Knapp briefly discussed the Preserve America designation.

Kevin Forkey presented a folder of "Climate Change Information" and read a prepared statement. **(See attachment file).**

Cindy Grant read a prepared statement. **(See attachment file).**

Anna Forbes, Dr. John Jepma & Elaine Wilkie again spoke about health concerns, medical impact, and reinforcement of the Wind Committee findings.

Councilman Kittle stated that the Board has been open to the Communities opinion and respects everyone's opinion.

Motion by George Kittle, seconded by Lance Peterson, to adjourn this regular workshop meeting at 7:00 PM. Motion carried.

Kathleen E. LaClair, Town Clerk