

October 24, 2012

The Town Board of the Town of Clayton held their regular workshop meeting in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following persons present:

Justin Taylor
Robert W. Cantwell III
Kathleen E. LaClair

George Kittle
Christopher Matthews

Lance Peterson
Robert D. Boulton

Alicia Dewey
Phil Beattie
Tricia Bannister

Pam McDowell, TI Sun
Janice Beattie

Cindy Grant
Rob Campany

Guests:

Town Clerk:

Correspondence:

- ✓ Zoning Officer's Report for the month of September, 2012. **(See attachment book.)**
- ✓ Notice of the 13th Annual National Animal Shelter Appreciation Week, Open House to be Sunday, November 4, 2012 from 10 AM to 4 PM at 21897 Co. Rt. 190 (outer W. Main St.), Watertown, NY. **(See attachment book.)**
- ✓ October 2012 issue of Viewpoint, Aids Community Resources. **(See attachment book.)**
- ✓ Letter from the Village of Clayton concerning dogs at the Lions Field. **(See attachment book.)**
- ✓ Letter from the River Community Tennis Players, concerning cracks that exist on the Town tennis courts next to the Arena. **(See attachment book.)**
- ✓ Time Warner Cable Notice of internal organizational restructuring. **(See attachment book.)**
- ✓ Letter from Shayne M. Robbins, Athletic Coordinator at TI Central School District to express sincere appreciation for the Town's assistance, especially Hwy. Supt. Bob Boulton, aiding with equipment necessary with replacing the sound system at the Clayton Lion's field. **(See attachment book.)**
- ✓ Received from the T/C Fire District their 2013 adopted budget. **(See attachment book.)**

Minutes:

Motion by George Kittle, seconded by Chris Matthews, to approve the minutes of the Special Budget meeting of 10/3/2012 as presented. Motion carried.

Motion by Lance Peterson, seconded by Bob Cantwell III, to approve the minutes of the regular meeting on 10/10/2012 as presented. Motion carried.

Workshop Topic(s):

Budget Hearing:

Motion by Lance Peterson, seconded by Bob Cantwell III, to open the 2013 Budget Hearing at 5:06 PM. Motion carried.

Supervisor Taylor had the Budget on the projection TV and went through a review of budget notes that were also distributed to the Town Board and attending public. The Tax rate will remain the same at \$1.37 per thousand which was accomplished by a positive 6.9 million dollar assessment

change and utilizing an additional amount of sales tax revenue.

The Tax Levy will go from \$931,586 to \$941,416 and increase of \$9830 or 1.26% increase.

The Town will utilize the Tax Cap override to make an accounting change with Jefferson County relating to the handling of Charge Backs that will now be included in the Town Budget. Even though the Town did the "Tax Cap Override", the tax rate of \$1.37 generated \$20,196 less than the Tax Cap would have allowed. Supervisor Taylor stated that this is the second year in a row that we have remained under the Cap.

The Supervisor and Town Board remained at their 2012 compensation (which was a 5% reduction from 2011). The other bargaining and non-bargaining staff received approximately 3% raises after receiving no raises in 2012.

The Town has chosen to leave 1.5 positions (1 from the Highway & ½ position from Bookkeeping) vacant again in 2013.

The Benefits package includes a \$12,149 increase from retirement plans and a yet to be determined amount of increase in the health care.

The general town operating budget increased to \$4,094,494 from \$4,043,586 or \$50,908, a 1.26% increase.

The remaining special districts showed the following:

GD (Depauville Sewer) account increased to \$125,188 from \$125,000 or \$188/.2% as the result of increased retirement cost.

GH (Heritage Heights) increased to \$31,500 from \$29,500 or \$1710/5.8% as the result of passing on the Village increase to the Heritage Heights Sewer.

GR I (Reed Point Sewer) increased to \$4,600 from \$4,125 or \$448/10.8% as the result of the Joint District increase.

SL1 (Depauville Lighting) remaining the same at \$6000.

SL2 (Heritage Heights Lighting) remained the same at \$1,500.

The Capital/Frink Redevelopment fund increased to \$2,289,749 which takes into account the new transient dock facility which is in its final planning stage for construction in 2013, which is covered by grants and reimbursements from the future sale of the Frink parcel.

Supervisor Taylor indicated that we are using less fund balance in this budget than in previous years with a goal of establishing a minimum of 10% of budget reserve account for each fund during the budget process over the next several years. Once this is established it will allow for unknown variables in the economy, assessments, revenues, expenditure, environmental and natural events.

The tax rates and actual calculations are subject to the final Jefferson County determination of the tax base and the Tax Map Maintenance chargeback.

Public Comments or Questions: Mr. Beattie inquired why the increase for Health Insurance had not been calculated as yet. Supervisor Taylor indicated that this was normal as the Insurance Company typically doesn't give their rate for the next year until mid-November. We have been told that the Health insurance will most likely increase between 10-15% over this past years amount.

On a question about Budget Reserve, Supervisor Taylor indicated that the 2013 Budget will give us approximately \$410,000 in that account.

No further questions or comments from the Board or attending public.

Motion by Lance Peterson, seconded by Bob Cantwell III, to close this public 2013 Budget Hearing at 5:17 PM. Motion carried.

Route 12 Sewer Discussion and Actions:

Rob Company, PE Consulting Engineer, spoke on a timeline that would need to be met in order to move forward and allow for obtaining more grant funds.

First, we currently have applied for and received conditional approval for an EFC \$2 million grant. We need to move forward with setting a public hearing for the Proposed Route 12 Sewer District Formation; next do a resolution to authorize the Supervisor of the Town to execute documents for a grant to USDA Rural Development of an additional \$750,000 grant to be submitted. The next step would entail a Resolution for establishing the district line, we would then need a Bond resolution which also would require a public hearing, passage and 30-day estoppels notice which the public could give input. A Technical Preliminary Engineering Report needs to be submitted along with an application for the request of funding from USDA Rural Development. The Bonding would be for 30 years on the \$2.5 million with a yearly payment of \$92,576. Per the 176 Users this would cost \$290 plus the principal bond payment amount equating to \$526 per year, giving the Users a yearly amount of \$816.00 to pay. Seven Acres Trailer Park and Lawrence View have expressed that they also would like to be included. Including them brings the line to within 1500' of the Village of Clayton line. We can't include that 1500' at this time as it will raise the overall costs about the \$2.5 million and the grants need to be under that amount.

RESOLUTION #54 of 2012:

Resolution #54 of 2012 was introduced by George Kittle, seconded by Lance Peterson, a resolution to authorize the Town Supervisor to execute documents for the USDA Rural Development Grant for the Route 12 Sewer District. Taylor-aye; Kittle-aye; Peterson-aye; Cantwell III-aye; Matthews-aye. **PASSED.**

Set Public Hearing Date – Route 12 Sewer District:

Motion by Chris Matthews, seconded by Bob Cantwell III, to set a public hearing date for November 7, 2012 at 5 PM, at the Town Offices, 405 Riverside Drive, for hearing all persons interested in the Proposed Route 12 Sewer District Formation. Motion carried.

RESOLUTION #55 OF 2012:

Resolution #55 of 2012 was introduced by George Kittle, seconded by Bob Cantwell III, a resolution for Formation of the Proposed Route 12 Sewer District. Taylor-aye; Kittle-aye; Peterson-aye; Cantwell III - aye; Matthews-aye. **PASSED.**

Approve Librarian Job Description:

Motion by Chris Matthews, seconded by Lance Peterson, to approve the Librarian Job description as proposed. Motion carried.

Budget Amendments:

Motion by George Kittle, seconded by Chris Matthews, to approve the following 2012 Budget Amendments: A-1001: +\$566,225; DA-1001: +\$227,750; G-1001: +\$4152; HH-1001: \$29,446; SL1 1001: +\$5,000; SL2-1001: +\$1,000. Also to add: A1120 Sales Tax: +\$41,103. Motion carried.

Grindstone Dock Landing Craft Fee:

Discussion with consensus of the Town Board, not to charge barges at this time and to separate the dock account to an accumulative dedicated account for the Grindstone Island Landing/Dock.

ATM at Arena:

Tricia Bannister, of the Rondette Diner, has proposed to place her ATM machine at Recreation Park Arena for the winter months. She would leave the machine for six months until she re-opens her diner in 2013. Many people have been inquiring of having an ATM machine on the premises especially during shows during the summer. This would also aid the vendors for having potential bigger sales. Mrs. Bannister stated that there is an added fee of \$2.50 that is added to each transaction. Her machine is not being used during the winter months and this could be a trial use. The Town of Clayton, by law, is not allowed to have an ATM machine. Mrs. Bannister stated she could program the machine or put a sign on the machine that the receipt might say Tricia's Rondette. Mrs. Bannister indicated that the \$2.50 fee or a portion thereof would be donated back to a cause.

Motion by Lance Peterson, seconded by Bob Cantwell III, to let Mrs. Bannister put her ATM machine at Recreation Park for a 6 months trial and that the Town would do a six month agreement with her for the placement with a fee of \$10.00 per month payable to the Town of Clayton.

Pesticides Annual Bidding:

Motion by Lance Peterson, seconded by Chris Matthews, to add Pesticides Bidding to the annual bidding advertisement. Motion carried.

Councilman Peterson:

- 1) Chain link fence at Depauville Library will cost approximately \$3,000 to replace. Discussion of needing 3 quotes, it's possible this needs to be submitted to the insurance company. Any money expended will need to come out of Buildings & Grounds.
- 2) Certain odds and ends of old air compressors, air handler, pumps. Does this need to go out to bids for selling or can these be scrapped? Discussion that the Highway staff, throw these into a truck and take to the highest price of the day scrap facility and money and receipt ticket be returned for depositing.

Carrier Bay Lane Status:

Supervisor distributed a Carrier Ridge Rd. take over timeline of past dates back to October 12, 1993. Discussion and reflection that the Town Board adopted Road Standards of Jefferson County in 2007. This now meets the assessment criteria, however the entrance is still not wide enough; shoulders are higher than main road; line of site is impaired with tree blockage; and there are drainage issues in the area, as it is on flat rock. A detailed list will be developed and forwarded to the Cantwell's identifying the items needed in order for the road to be considered for dedication to the Town.

Frink Projects Update:

Two proposals were submitted. The re-development Committee has a timeline with re-submitting due back by 11/6; redevelopment meeting on 11/8 to review; interview both developers on 11/15 and decision and recommendation from the Committee back to the Town Board and CLDC by the 30th of November for action.

Town Board members expressed that they would like to review the applications as well. Supervisor Taylor stated that both proposals are “Confidential” and he expects that no one can or will break the “Confidentiality”. Supervisor Taylor stated that this Town Board knows all those involved.

Supervisor Taylor is the immediate contact for this project. And any questions to the developers are to be funneled through either Supervisor Taylor or Kristi Dipple.

Motion by Lance Peterson, seconded by George Kittle, to adjourn this regular workshop meeting at 6:45 PM. Motion carried.

Kathleen E. LaClair, Town Clerk