

**June 10, 2009**

The Town Board of the Town of Clayton held their regular meeting at the Town Offices located at 405 Riverside Drive, Clayton, New York with the following persons present:

Justin Taylor  
Lance Peterson  
Kathy LaClair

George Kittle  
Robert W. Cantwell III

Donald Turcotte  
Bob Boulton

Duane C. Hazelton  
Pam McDowell, TI Sun

Alicia Dewey  
Nancy Madsen, WDT

Cindy Grant

The meeting opened at 5:00 PM with the Pledge of Allegiance led by Supervisor Taylor.

**Town Clerk:**

**Correspondence:**

- Letter received from Mayor Zimmer concerning Zenda Farm Water Line. **(See attachment file).**
- Invitation to "Community Picnic @Zenda Farm, Friday, June 12<sup>th</sup>, 6-8 PM. **(See attachment file).**
- May 2009 report from Richard Ingerson, Code Enforcement Officer. **(See attachment file).**
- Jefferson County Youth Bureau notice of 2009 NYS Office of Children & Family Services funding allocation \$1,809. **(See attachment file).**
- Depauville Sewer District minutes of 6/5/09. **(See attachment file).**
- Notice from Jeff. County Bd. of Elections. Upcoming elections will be using new paper ballot voting system in conjunction with Ballot Marking Devices (BMD) for 2009 election year. This is replacing lever voting machines. Primary is September 15<sup>th</sup> and General Election is November 3<sup>rd</sup>. **(See attachment file).**
- Grants Action News – June 2009 edition. **(See attachment file).**
- Notice of BAS presentation on Thursday, 6/25 for Utility Billing Presentation @ LeRay Town Hall. Consensus of Board for Town Clerk to attend. **(See attachment file).**
- Justice Clarence Giles Jr. May 2009 Comptroller report. **(See attachment file).**
- Justice Clif James May 2009 Comptroller report. **(See attachment file).**

**Minutes:**

**Motion** by George Kittle, 2<sup>nd</sup> by Bob Cantwell III, to approve the minutes of 5/27 as written. Motion carried.

**Supervisor:**

**Supervisor Report:**

**Motion** by Lance Peterson, 2<sup>nd</sup> by Donald Turcotte, to approve the report as presented. Motion carried.

**Bills:**

**Motion** by George Kittle, 2<sup>nd</sup> by Donald Turcotte, to approve payment of Abstract #6 in the amount of \$223,564.67, for Vouchers #721 through #872. Motion carried.

**Fourth Coast Inc. Energy Proposal:**

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Lance Peterson, to hire Fourth Coast Inc. for Recreation Park Renewable Energy evaluation for a fee charged on an hourly basis, not to exceed \$4,500. Motion carried.

**Liaison Position Modification:**

Supervisor Taylor has changed Board assignments as follows: Lance Peterson – Recreation Park, Transfer Site and Bob Cantwell III- Highway Dept., LWRP.

**CLDC:**

Supervisor Taylor advised the Board that projects are moving forward. The Riverwalk will be completed shortly; the Regional Dock is next to work on; Jane Street sidewalk is newly complete and the Riverwalk Committee is looking to do a dedication mid-August. Discussion of naming “Dee Riverwalk”, “Vincent Dee Riverwalk” or a variation using “Dee”. More to follow on the naming.

**Fiber Update:**

Supervisor Taylor stated a meeting will occur next Tuesday.

**Joint Meeting Discussion:**

Supervisor Taylor stated the following issues would be discussed at Monday, June 8<sup>th</sup> meeting with the Village: Update of Justice Court Renovations, Status of Town Sewer and Water Districts, Heritage Heights Sewer District, Update of Riverwalk and Planning Board Appointment.

**Technology Update:**

We have received back a completed, signed “Amendment No. 2 -To Technical Services Agreement between the Town of Clayton and the Development Authority of the North Country.” A demonstration of the Town Web Site was shown and discussed by Supervisor Taylor.

**Planning Board Update:**

The seat is a Village appointment. The Town will make a recommendation at the Joint meeting.

**Assessor Clerk Training:**

**Motion** by George Kittle, 2<sup>nd</sup> by Lance Peterson, to approve sending Assessor’s Clerk Nicole Cornaire to Cornell University, Ithaca, NY, 7/13-7/17/2009, to attend “Application of the Three Approaches to Value” at a cost of \$510 tuition. Motion carried.

**Bike & Skate Park:**

Supervisor Taylor discussed an informal meeting taking place on Tuesday, June 16<sup>th</sup>, at 6:00 PM at the T.I.L.T. Building being orchestrated by Barry Ingerson. This is an informational meeting for a new Aira bike and skate park and the special guest will be American Ramp Company. All Town Board Members are urged to attend.

**Dustin Patchen Benefit:**

There will be a “pancake breakfast” for the benefit of Dustin Patchen on June 21, 2009 at the LaFargeville American Legion from 7 AM to 11AM. Dustin worked part-time for the Town at Recreation Park and his father is Kevin Patchen who is a Highway Employee.

### Highway Superintendent Report:

- Accu-Steel Sand/Salt building: Terms of Payment contract given to Supervisor Taylor for signature. There are two (2) contracts to be signed (1)for the structure and the (2) the foundation. Both as per specs.
- Superintendent Boulton wants to see itemized breakdown of bills from Bernier Carr & Associates as it pertains to the Sand/Salt Shed. He doesn't want to pay for the last specs given as even the architect was not happy with the specs.
- Highway will be shut down the week of 7/6-7/10.
- Highway School at Cornell had very good topics, worth the trip and had an excellent format. Hwy. Supt. Boulton took Terry Jones, Village DPW with him this year.
- Have been working on Grindstone Island roads with grading, raking & rolling and have laid down calcium chloride.
- We're hauling for Jefferson County Highway for County Route 100.
- Highway Supt. gave Supervisor a listing of men/labor & equipment time for work on County roads last winter. A signed copy will go to Jim Lawrence, County Highway Supt.
- Have been working on the Riverwalk: removing barriers, fence and putting in gravel. Discussion on how to bill to the Town; money will come out of Frink Capital Account.

### Committee Reports:

- George Kittle:**
- Depauville Youth:** Received an e-mail from Caitlyn Wilkie concerning where we were in the process of helping them out with supplies. E-mailed her back that she needs to give a detailed listing of what is needed, the Youth Commission will help out. Also reminded her that adult supervision is required.
  - Cemeteries:** Nothing yet to report.
  - Budget time:** Possibly need to think of a vehicle for inspections versus paying out mileage.
  - Wind:** Our last meeting with the Planning Board and Wind Committee was very civil and enlightening. Great job by all.
- Donald Turcotte:**
- Attended a **Reed Point** meeting. Nothing new to report.
  - Heritage Heights:** Need to take the water infusion away from the sewer. Need to put in diversionary run from out of sewer.
  - Hawn Library:** Where are we on table and computers? Table has been ordered and the computers we still have to contact the person who wants to donate them.
- Lance Peterson:**
- Chamber of Commerce** request for Town to pay on-line advertising with Newzjunky at a cost of \$200 per month, \$2,400 per year and Watertown Daily Times, local page at a cost of \$184.03 per month or \$2,208.36 per year. The Google Key Word Sponsored Search was running at \$4 per day, but due to interest in Clayton the budgeted amount is running out and needs to increase to \$10 a day or \$300 per month. Consensus that the Chamber needs to send the appropriate bills and the Town will pay.
  - Citizen of the Year Dinner:** Has been relocated to the Fire Hall on Graves Street as the weather is not supposed to be very nice. The Dinner is June 11<sup>th</sup>, tomorrow night, at 5:30 PM.

**Food & Wine Show:** Will be at Recreation Park on June 19-21. It will cost \$5 for admission.

**Chamber of Commerce Hours:** Chamber will be open 9-5 thru Labor Day.

**Trash & Treasures Day:** Will be this Saturday, June 13<sup>th</sup>.

**Front Line Training:** Boat Cruise on June 17<sup>th</sup> at 5:00 – 6:30 PM.

**Recreation Park:** Ice meeting took place and ice time for the coming year is set. The rink will be opened a couple of week earlier and close by March 21<sup>st</sup>, 2010, which is a couple of week later.

**Transfer Site:** Looking at going to 4 days open instead of 5. Wednesdays would be open 8-6; closed on Sunday, Tuesday & Thursday for 2010.

**Bob Cantwell III: LWRP:** Last meeting was good; everything is on schedule. A Committee meeting will be held in June, but no date has been set as yet.

**Uniform Shared Services Contract:**

Alicia Dewey, Executive Assistant to the Supervisor, has worked on a draft Uniform Highway Shared Services Contract. The draft has been sent to Jefferson County, all towns & villages to review and give input. Looking to take business that has been done with a handshake in the past and give it a paper trail. This also includes insurance coverage, use of equipment from one community to another and making sure that this is in place including operator coverage. NYS Rural Resources has taken the “draft” and is using as a model through New York State. The County will most likely incorporate this into the Snow & Ice Agreement for the future.

**Public:**

Cindy Grant thanked the board and all participants for the May 27<sup>th</sup> meeting on Wind. She read and distributed a letter dated June 10<sup>th</sup>, 2009 to the Town Board. She also distributed a letter from Cavanaugh Tocci Associates, Inc dated February 15, 2008, that was addressed to Bud Baril, Chairman of the Joint T/V Planning Board.

**Motion** by George Kittle, 2<sup>nd</sup> by Bob Cantwell III, to adjourn this regular meeting at 6:30 PM. Motion carried.

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Kathleen E. LaClair, Town Clerk