

May 9, 2012

The Town Board of the Town of Clayton held their regular meeting with the following persons present:

Justin Taylor	George Kittle	Christopher Matthews
Lance Peterson (5:05)	Robert W. Cantwell III	Bob Boulton (5:02)
Kathy LaClair (Absent)	Janet Sullins	
Alicia Dewey	Michael Docteur	Pam Mc Dowell
Cindy Grant	Daniel Grant	Ken Knapp

Supervisor Taylor opened the meeting at 4:35 PM, with the Pledge of Allegiance having already been said before the previous joint meeting about recommending the contractor for the waterfront docking (BIG grant).

Guests:

Legislator Michael Docteur reported that a bill called Mark's Law, which would make emergency responders as important as police officers killed in the line of duty, relating to prosecutions and benefits. It was pulled by the Assembly due to negative lobbying from the police unions. This means it will never become law. The Jefferson County Legislature got it passed in the Senate, but it was stalled in the Assembly committee. Things are going well with the Watertown airport. Embarking is up, and travelers are coming from Syracuse to fly out of Dexter. With numbers increasing, it will be easier to obtain more funding for future projects. There is also an increased impact of the airport on the foreign trade zone.

Town Clerk:

Correspondence:

- Grants Action News Monthly Newsletter for May. **(see attachment file)**
- The Monthly Justice Report to the NYS Comptroller from Clarence Giles for April 2012. **(see attachment file)**
- The Monthly Justice Report to the NYS Comptroller from Clifford James for April 2012. **(see attachment file)**
- Monthly report from the Code Enforcement officer to the Town Board. **(see attachment file)**
- Annual Drinking Water Quality Report from the Village. **(see attachment file)**

Minutes:

Motion by George Kittle, second by Christopher Matthews to approve the April 25, 2012 minutes as written. **Motion** carried. Councilman Lance Peterson : Absent.

Supervisor:

Supervisor's Report:

Alicia Dewey asked if the Board would like to continue receiving the Supervisor's Report

electronically as well as in print. Everyone present agreed that e-mail only was fine. **Motion** by George Kittle, second by Bob Cantwell III to accept the Supervisor's Report as submitted. **Motion** carried. Councilman Peterson: Absent.

Bills and Transfers:

Miss Dewey reminded the Board that the abstract, formatted three ways (by voucher no., by contractor and by budget) is available in the Town Clerk's Office by noon the Tuesday prior to the meeting for their convenience to review before the meeting. **Motion** made by Christopher Matthews, second by George Kittle to approve May's abstract. **Motion** carried. Councilman Peterson: Absent.

Councilman Kittle asked how the new Key Capture in the clerk's office was working out, and was told that is working out well. It was worth the cost as a time-saving measure.

Budget Amendments:

Created new budget accounts:

- DB 5110-12 Hwy Clerk
- DB 5119-19 Ancillary time – Hwy
- A 5131-41 FEMA Grant

Created New Revenue Accounts:

- A 3589 FEMA Grant Revenues
- DS 2120-01 Sewer overpayments

Miss Dewey explained the need for the new accounts. The Highway clerk and ancillary accounts are to detail from where certain monies, as in the highway clerk's pay, highway workers' sick time, vacation and other leave, are budgeted. Also, interest and penalties in Depauville sewer bills, as well as overpayments, need to be separately accounted for. By having these items in separate budget lines, it avoids having any long-term liability showing at the end of the year.

Motion by Christopher Matthews, second by George Kittle to accept Abstract No. 5 of 2012 in the amount of \$118,708.30. **Motion** carried.

Jefferson County Human Resources:

Supervisor Taylor and Alicia Dewey met yesterday, May 8, with two human resources representatives from Jefferson County. They learned that they are responsible for providing four certified payrolls during the year, when requested. They were given advice as to how to record and store items such as Personnel History folders, I-9s, W-4's, information on new hires, et cetera.

Assessment: Compare Settlement:

The Assessor has recommended that the Town Board consider a settlement offer on the Walter Compare case in the amount of \$325,000 (Three Hundred Twenty Five Thousand dollars) for the years of 2009 and 2010 tax years. Motion by George Kittle, 2nd by Chris Matthews. Carried. This ends the multiple cases that were brought against the Town after the 2007/2008 revaluation.

Rte 12 Sewer Project:

Supervisor Taylor has heard from several of the Mobile Home Park owners, as well as a number of homeowners. They are interested in the Rte 12 Sewer Project going forward. There are grant monies available, and the Town is going to reconsider having the sewer installed. (Later in the meeting this was revisited. We would need \$5.2 million for the trunkline, with half the monies coming from available grants. We would need to begin the RFP process and make a decision to hire an engineering firm. Regarding the RFPs, the CLDC is going to provide a boilerplate form.)

Technology: IT Plan:

As the Town of Clayton has been, for the last year or more, updating its computers, servers, back-up and procedures for various things such as billing and payroll, the State has just come out with guidelines for doing many of these things and others. The Town is one step ahead in implementing some of the guidelines.

Grants: New CFAs Available:

New Consolidated Funding Applications are coming up. NYSERDA grants are open for another year, but our end is almost finished. We will be administering the helipad grant, the costs of which are to be borne 75/25.

Bob Boulton asked if the LWRP grant could help with the Depauville Sewer project. The response was that it may be possible.

New business:

There was a discussion on adding to an employee's health benefits (HSA) when he/she marries, or for any other mid-year change. The health plan is changed easily enough, but the HSA/HRA issue needed to be addressed. **Motion** made by Chris Matthews, second by Bob Cantwell to pro-rate the HSA by month when status changes mid-year. **Motion** carried.

Highway Superintendent's Report:

- Paving on Kehoe Tract Rd. will begin within the next two weeks. Suit-kote is paving CR-1 and has penciled us into their schedule to put a top on Kehoe Tract. The material plus paver and roller rental is \$50,000.000, per County contract. The intent is to get in and out of there by Memorial Day.
- The Village trash pick-up is today.
- We will be ordering the balance of salt to start filling the salt shed.
- We are getting ready to break ground in Depauville.

Committee Reports:**George Kittle:**

Councilman Kittle said a decision has been made to have the second Town Board meeting of each month be an informational workshop type meeting only, focusing on one or two topics or projects. More would be accomplished than spending bits of time at each meeting. The first meeting would be for billing and Town business.

Lance Peterson:

- The Highway Legends show is May 18-21 at Cerow Park Arena.

Bob Cantwell III:

- TIYLO's golf tournament will be in July, but the date has not been set.
- TIYLO's Triathlon will be in August.
- There is no Paynter Center news.
- The Parking Committee had a good meeting earlier in the day. Bob talked to Keith Wood about the Graves Street parking, and some parking has already been changed in front of the Antique Boat Museum. (Back-in, angled).
- The Youth Commission wants to purchase and install new slides at the playground in Depauville. Bob referred them to Keith Wood to inquire as to where they could be procured.

Chris Matthews:

- Nothing to report Supervisor Taylor mentioned that Operation Yellow Ribbon will be sponsoring an Armed Forces Day Parade in Watertown on May 19th.
- Michael Aubertine received a grant for his new distillery.

Public Comments:

Ken Knapp gave a brief description of the history talk he's given at the T I Museum. He said that the first recorded legal piece of land that the Native Americans sold was Penet Square by the Oneida Indians. At that time, Penet Square included Catfish Falls and the Chaumont River. This transaction predated New York being a State.

Motion by Chris Matthews, second by Lance Peterson to adjourn this regular meeting at 5:45. **Motion** carried.

Janet M. Sullins, Deputy Clerk