

January 11, 2012

The regular meeting of the Town Board of the Town of Clayton was held in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following people in attendance:

Justin A. Taylor

Robert W. Cantwell III

Kathy LaClair

George Kittle

Christopher D. Matthews

Lance Peterson

Robert Boulton

Jim Yuhas

Ken Knapp

Cindy Grant

Alicia Dewey

Leg. Mike Docteur

Pam McDowell

Duane C. Hazelton

Pat Youngs

After a brief recess from the Annual Meeting, the Supervisor opened the Regular Meeting of the Town Board at 5:24 PM.

Guest:

Jefferson County Legislator Michael Docteur discussed a listing of the committees that he will be on for the coming year: The past two years he has been and will remain on the Finance & Rules and Health & Human Resources Committees at the County, as well as the Vice Chairman of the County Board; and the FDRLO. Starting this year he will also be on the JCIDA Board.

Legislator Docteur stated that he will not be in attendance at our February meeting as he will be in Rhode Island.

Correspondence:

- Association of Towns Training School and Annual meeting will be held in NYC, February 19-22, 2012. A brief outline of the events were listed. **(See attachment book.)**
- Monthly Justice Reports to the NYS Comptroller for December 2011 were received from Justice Clarence F. Giles Jr. and Clifford James. **(See attachment book.)**
- Grants Action News for January 2011 was received. **(See attachment book.)**
- 2012 Final Tax Rate was distributed to Board members. **(See attachment book.)**
- Jefferson County Treasurer Karen M. Christie sent a listing of the 2011 payments from the County to the Town. **(See attachment book.)**

Minutes:

Motion by George Kittle, seconded by Chris Matthews, to approve the minutes of December 30, 2011 as written. Motion carried.

RESOLUTIONS:

RESOLUTION NO. 30 OF 2012 was introduced by Lance Peterson, seconded by George Kittle, to authorize the Town Supervisor to sign the agreement with the State Office of Emergency Management for the Federal Emergency Management Agency (FEMA) – Hazard Mitigation Grant Program (HMGP)-1857. Taylor – aye; Kittle – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **PASSED.**

RESOLUTION NO. 31 OF 2012 was introduced by George Kittle, seconded by Bob Cantwell III, a resolution to authorized the Town Supervisor to sign a “modified Agreement with Jefferson County extending the Frink Tax payment for two (2) additional years, to make payment on or before

December 31, 2014. Taylor – aye; Kittle – aye; Peterson – aye; Cantwell III – aye; and Matthews – aye. **PASSED.**

Supervisor Report:

Motion by Chris Matthews, seconded by Lance Peterson, to accept the Supervisor's Report for December, 2011. Motion carried.

2011 Supervisor Yearly Balance Sheets:

Motion by George Kittle, seconded by Bob Cantwell III, for Town Board members to sign each page of the 2011 Supervisors Yearly Balance Sheets. Motion carried.

Bills:

Motion by George Kittle, seconded by Chris Matthews, to pay Abstract #1 of 2012 for January, 2012 in the amount of \$489,973.16. Motion carried.

School Pool Use:

Motion by Bob Cantwell III, seconded by Chris Matthews, to authorize the TI School to use the pool on June 8, 2012. Motion carried.

Monthly Department Reports:

Reports were received by the Town Board from the Office(s) of the Zoning Enforcement Officer, Assessor and Code enforcement Officer. Board comments: these monthly reports are very enlightening and helpful to them especially when asked by the public about certain events or happenings within the township.

Joint Planning Board Appointments:

Due to the election of Twyla Cushman Webb to the Village Board of Trustees, the Joint Planning Board Chairman Bud Baril has a written request to the Town Board for the following changes: Brian Jones, currently an alternate would become a full time position replacing Ms. Webb and Doug Rogers (formerly a Village Trustee) would become an alternate to replace Mr. Jones.

Motion by Chris Matthews, seconded by Bob Cantwell III, to appoint Brian Jones to a full position replacing Ms. Webb. (This term would expire 12/31/2014). And to appoint Doug Rogers alternate replacing Mr. Jones. (This term would expire 12/31/2017). Motion carried.

Copy Machine Maintenance Contract:

Discussion by the Town Board concerning a proposed Copier Contract for all the Towns Copy machines was received. There seemed to be some erroneous numbers and the proposed contract has been updated. The update will not include the Konica 7033, which is in the Town Clerks Office. This machine is an older model and parts are hard to come by. Consensus of the Board to move to February meeting.

Save the River:

Save the River is sponsoring a Winter Weekend on February 4, 2012.

2012 Wage increase:

Motion by George Kittle, seconded by Bob Cantwell III, to recognize that Philip Carnegie was inadvertently left off the 2012 wage sheet and that he will be paid \$16.22 as of January 1, 2012. Motion carried.

Resignation:

Mary Ann Yuhas has tendered a formal notification of resignation as of December 31, 2011 from the position of Financial Clerk. She will complete all year end reports for 2011, including W-2's, payroll taxes, Supervisor's report and annual report. She will submit some expenses such as postage, W-2 forms and mileage for the month of January 2012. She will have all records back to the Town of Clayton by January 31, 2012.

Motion by George Kittle, seconded by Bob Cantwell III, to accept the resignation from Mary Ann & Jim Yuhas with regret. Motion carried.

At this time, Supervisor Taylor presented a basket to Jim Yuhas for their 21 years of service to the Town.

Invitation:

Town Clerk Kathy LaClair invited all in attendance at this evenings meeting, to a Retirement Ceremony being held in the Opera House on Saturday, January 14th, for SCMSgt. Thomas LaClair, who is retiring from the US Air Force after over 27 years of service.

Supervisor Taylor stated that the Town had prepared a Certificate that would be presented to SCMSgt. LaClair.

Highway Superintendent Report:

- Highway Mitigation authorization will go out in the mail this week.
- Sewer(s): Yearly contract needed for specific contractor to go to for repairs for maintenance check. Yearly specs are needed.
- Depauville Sewer: Emergency situation to replace control boxes.
- Heritage Heights: Have removed one (1) pump and sent to P&T.
- **Motion** by Bob Cantwell III, seconded by Lance Peterson for Highway Superintendent Boulton to attend Advocacy Day, March 6-7. Motion carried.
- **Motion** by George Kittle, seconded by Chris Matthews, for Highway Superintendent Boulton to attend Highway School June 10-13. Motion carried.

Cancellation of Town Board Meeting(s):

Motion by Chris Matthews, seconded by Lance Peterson, to cancel the 2nd meeting of January (25th) as we will be meeting on January 23 at the Village for a Joint meeting. Motion carried.

Motion by George Kittle, seconded by Bob Cantwell III, to cancel the 2nd meeting of February, as Town Officials will on the way back from Association of Towns. Those going will be Justin Taylor, George Kittle, Kathy LaClair, Henry LaClair, Lance Peterson, Larry Aubertine. Motion carried.

Committee Reports:

George Kittle: Was looking for any information on the proposed Hotel project at Frink. Green Fuel dollars were awarded to this project.

Bob Cantwell III: Parking Committee will be starting their meetings soon.
TIYLO: Ice Jam is scheduled for March 10th.

Lance Peterson:

Solar panels on the Pavilion are up and running.
Keith Wood ordered a glass panel for the rink.
Chamber of Commerce has interviewed 48 people for the Assistant job.
Business With a Twist – people have signed up for April/May/December.
Winterfest will happen providing “ice” is available.
Setting up 2012 Committees at this time.

Chris Matthews:

Youth Commission: appointments are made yearly at the Town/Village levels.
Town/Village Joint meeting will be at 5:00 PM at the Village Municipal Bldg.

Motion by George Kittle, seconded by Bob Cantwell III, to go into Executive Session for discussion of Labor Negotiations at 6:40 PM. Motion carried.

Motion by George Kittle, seconded by Bob Cantwell III, to come out of Executive Session and to adjourn this regular meeting at 7:25 PM.

Kathleen E. LaClair, Town Clerk