

January 9, 2013

The regular meeting of the Town Board of the Town of Clayton was held in the Town Board Room, 405 Riverside Drive, Clayton, NY with the following people in attendance:

Justin A. Taylor	George Kittle	Lance Peterson (absent)
Robert W. Cantwell III	Christopher D. Matthews	Robert Boulton
Kathy LaClair		
Alicia Dewey	Duane Hazelton	Ken Knapp
Cindy Grant	Pam McDowell, TI Sun	Mike Docteur, Jeff. Co. Leg.

After closing out the Annual Meeting portion the Town Board moved into the Regular Meeting at 5:24 PM.

**Guests:** Michael Docteur, Jefferson County Legislator gave accolades to the Town Board for a great 2012 year and all the accomplishments. He stated that the Town Board should be commended for all the hard work and due diligence with the Frink parcel. Legislator Docteur stated he was happy to be a partner in the year's activity.

Legislator Docteur stated that he will be back next week to attend the Frink PILOT agreement Meeting with all other taxing entities. He stated that everyone is looking at a 15 year pro-rata based on \$10 million.

#### **Town Clerk:**

##### **Correspondence:**

- D.O.S. – Notice of competitive grants through the Local Government Efficiency (LGE) Program. **(See attachment file).**
- Time Warner Cable Notice. **(See attachment file).**
- ZEO December 2012 Monthly Report. **(See attachment file).**
- Letter from Menter, Rudin Trivelpiece, Joseph Russell, Atty. with Quit Claim Deed from Sarah Boss, as Executor of Estate of Ruth George. **(See attachment file).**
- Justice Giles & James Monthly Comptroller's Report for 12/12. **(See attachment file).**
- NYS Dept. of Ag & Markets Dog Control Officer's Inspection Report – Satisfactory; and Municipal Shelter Inspection Report. These were completed on 12/27/2012. **(See attachment file).**
- Jefferson County Treasurer's report of 2012 payments from the County. **(See attachment file).**
- Time Warner Cable notice of new telephone numbers and fax numbers. **(See attachment file).**
- Notice of annual report for 2012 for Transfer Site and Debris Facility due by March 4<sup>th</sup>.

##### **Minutes:**

**Motion** by George Kittle, 2<sup>nd</sup> by Bob Cantwell III, to approve the minutes of November 30, 2012 as written. Peterson – absent. Motion carried.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by George Kittle, to approve the minutes of December 31, 2012 as written. Matthews – abstained. Peterson – absent. Motion carried.

**Town Clerk's Annual Report for 2012:**

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, to accept the Town Clerk's Annual Report for 2012. Peterson – absent. Motion carried.

**Supervisor's Report & Bank Reconciliations:**

**Motion** by George Kittle, 2<sup>nd</sup> by Chris Matthews, to accept the Supervisor's Report for December 2012 and Bank Reconciliations as presented. Peterson – absent. Motion carried.

**Training Authorizations:**

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, to approve the attendance of the following to go to the Association of Towns Training: Justin Taylor, George Kittle, Kathy LaClair, Henry LaClair, Larry Aubertine, Anna Aubertine, Alicia Dewey. Peterson – absent. Motion carried.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, to approve Alicia Dewey to sign up for the Save the River's 24<sup>th</sup> Annual Winter Conference, February 2, at the Clayton Opera House for \$35. Peterson – absent. Motion carried.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, to approve Alicia Dewey to attend the Financial Officer's Conference in Albany, April, 2013 for a cost of \$185 for the Conference plus the cost of Membership dues. Peterson – absent. Motion carried.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, to approve Alicia Dewey to attend the Human Resources Class at JCC February 7<sup>th</sup> through May 16<sup>th</sup>, 2013. Peterson – absent. Motion carried.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, to approve Richard Ingerson, to attend the NYS Building Officials Conference Central Chapter, 8<sup>th</sup> Annual Educational Conference, April 2-5, at the Holiday Inn, Liverpool, NY. Training to cost \$350 and a room for 3 nights at the Holiday Inn at a rate of \$97 per night. Food and Mileage also to be reimbursed. Peterson – absent. Motion carried.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, to approve a MSHA refresher training for competent person, on February 28<sup>th</sup>. Hwy. Supt. Boulton to send Steve Dorr and Donald Marshall for this year's training. Peterson – absent. Motion carried.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, to approve sending Hwy. Supt. Boulton to the Advocacy Days on March 5<sup>th</sup> & 6<sup>th</sup> in Albany. Peterson – absent. Motion carried.

**Motion** by Bob Cantwell III, 2<sup>nd</sup> by Chris Matthews, to approve the attendance of Hwy. Supt. Boulton to Cornell Local Roads Highway School on June 3<sup>rd</sup>-6<sup>th</sup>. Peterson – absent. Motion carried.

**Financial Disclosures:**

Now due for all employees.

**Depauville Sewer Ordinance:**

FYI: Looking to update this Ordinance in Word Format. We will line up all the sewer ordinances: Depauville, Heritage Heights, Reed Point and the new NYS Route 12 district(s).

**Employee Handbook:**

Should be updated and distributed within the First quarter of the 2013 year.

**Union Meeting:**

Looking to have quarterly meetings with the Union and their representatives. The first meeting will be very informal with Supervisor Taylor, Alicia Dewey and representatives from the Highway and Rec Park staff.

**2012 HRA Reimbursement Deadline:**

There is a 90 day grace period, meaning that anyone that has bills from the end of 2012, that has an HRA, must turn in those request for payment out of their accounts by March 31<sup>st</sup>. as the money left in the account(s) will be returned to the Town of Clayton. Any bills for the 2013 fiscal year will be paid from the accounts.

The Town is looking to re-establish the Health Care Committee in 2013 to review the new Health Care Law and how it impacts the Town of Clayton.

**Frink Update:**

There were meetings last week with Krog and the Planning Board and another meeting with National Grid. Meetings next week will be with all entities for PILOT discussions and another with the Village concerning street modifications and Sewer and Water connections.

**Pool Use Request:**

**MOTION** by George Kittle, 2<sup>nd</sup> by Bob Cantwell III, to approve the school's annual request to use the pool on June 6<sup>th</sup> contingent on the availability of Life Guards. Peterson –absent. Motion carried.

**Frink BAN interest payment:**

Just made in the amount of \$16,306.96. We will take out of Community Development CD 9710.70 and transfer to FR9710.70.

**Highway Superintendents Report:**

-  Previously tonight you approved the training authorizations.
-  Discussions on Shared Services; Councilman Matthews would like to be able to have this brought up at the Joint T/V meeting at 5:30 on January 28<sup>th</sup> at the Municipal Building.
-  Getting ready for the January thaw.

**Committee Reports:**

**George Kittle:** Discussion lately on TIERS possible relocation.  
Concerns that one of TIERS telephone not working. This number is listed on their SafeGuard pamphlet, needs immediate attention.

**Public:**

Cindy Grant questioned if the Town Board had heard anything from Iberdrola. Supervisor Taylor updated that the last letter received had included information that they will submit their application through Article 10. There was nothing concerning leases.

**Motion** by George Kittle, 2<sup>nd</sup> by Bob Cantwell III, to adjourn this regular meeting at 6:01 PM. Peterson – absent. Motion carried.

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Kathleen E. LaClair, Town Clerk