

March 8, 2006

Amended

The Town board of the Town of Clayton met in the Town Board Room with the following present:

Robert W. Cantwell Jr.	George Kittle	Justin Taylor
Donald Turcotte	Bob Boulton	Bonnie Rose (Absent)
Kathy LaClair		

Jim Yuhas	Nicole Cornaire	Jack Stopper
Sharie Derrickson	Keith Wood	Steve Dorr
Mike Docteur		

Supervisor Cantwell opened the regular meeting at 5:00 PM.

Town Clerk:

Correspondence:

- Judge James monthly report. **(See attached report.)**
- Judge Giles monthly report. **(See attached report.)**
- Letter from Kyle Barton, Chairman, Clayton Youth Commission looking for additional funding for 2007 & additional resources for planned activities and projects for their 2006 year. **(See attached.)**
- Town of Clayton Fire District Agenda and Annual Meeting Minutes of February 8, 2006. **(See attached.)**
- Quarterly Justice Statement from Office of State Comptroller for the period ending 12/31/05. **(See attached.)**
- Letter from Clayton Volunteer Fire Dept., Inc. dated 2/26/06 requesting passage of 466-F of the Real Property Tax Law, which provides Volunteer Firefighters & Emergency Medical Service property exemption. **(See attached.)**
- Letter from Clayton Volunteer Fire Dept., Inc dated 2/26/06 stating their relocation to Graves Street and also expressing interest in our former Gateway Server. **(See attached.)**
- Letter from Village of Clayton concerning letter of 2/3/06 SMSI Grant Application. **(See attached.)**
- Letter from Time Warner Cable notifying customers of changes to some components of their service effective April 1st detailing new rates. **(See attached.)**
- Letter from NYS DOT who has completed work on a draft Long Range Statewide Transportation Master Plan and is anticipating the distribution of a draft for public review & comment. **(See attached.)**
- Letter for NYS Office of Parks, Recreation & Historic Preservation concerning Fairview Manor which is being considered by the State

- Review Board for nomination to the National & State Registers of Historic Places. **(See attached.)**
- Letter from Rose Reff, President of the Paynter Senior Board requesting an increase in their budget allotment from the current \$5,000. to \$7,500 for the 2006 fiscal year. **(See attached.)**
- Letter from NYS Office of Reap Property Services stating our Residential Assessment Ration is @ 69.04, calculated by 68 sales of property in a time frame of 7/1/04 – 6/30/05. **(See attached.)**
- Thousand Islands Emergency Service, Inc quarterly report October to December 2005 & 2005 Year End Report. **(See attached.)**

Points of Interest:

- Business with a Twist next meeting will be Thursday, March 16th @ Shear Expressions.
- Discussions with Rose Reff @ the Paynter Senior Center for holding Town Board, Planning Board & ZBA meetings at the center from 10/2006 – 6/2007 while this building is under construction.
- HMAC is also interested in holding their pottery classes at the Paynter Center while their pottery building is being rebuilt.
- Preliminary discussion about hiring a part-time person to assist the ZEO, so field work can be completed.
- Reminder that the Menter, Rudin & Trivelpiece bill has some items that are Frink related and they will be paid for by the Frink Capital Fund.

Minutes:

February 8, 2006 – Motion made by George Kittle, 2nd by Donald Turcotte, to approve these minutes as written. Motion carried, Bonnie Rose – absent.

Joint Planning/ZBA Clerk rate adjustment:

Discussion that this clerk is not an employee but a contractor being paid as a voucher. **Motion** by Justin Taylor, 2nd by George Kittle to pay Diane Clark \$10.75 per hour retro to January 1st of this year. Motion Carried, Bonnie Rose – absent.

Legislator Mike Docteur:

- Talked with Supervisor Cantwell, Peter Colello & Don Alexander today concerning **Frontenac Crystal Springs** possible leaving Clayton. Would like to schedule a meeting next month with all interested parties. It's possible that there are more moneys available now to aid with three phase power. Looking to invite Sen. Wright to the discussion as well.
- Talked with Brian Wohnsiedler of Jefferson County Soil & Water Conservation concerning the **Salt barn grant**. He indicated the process is

still moving forward and he will also contact Sen. Wright concerning this project.

- Hoping that the Small Business Administration will have funding available due to **windstorm** damages.

Jack Stopper – Local Development Corporation:

The Local Development Corporation had one remaining spot to fill on their board and Jack brought forth the name of Phil Randazzo.

Motion was made by George Kittle, 2nd by Donald Turcotte, to appoint Phil Randazzo to the Clayton Local Development Board. Motion carried, Bonnie Rose – absent.

Supervisor Cantwell inquired if Jack would be available to attend the Local Government Conference on March 30th to do presentation of Opera House and Frink Project. Mr. Stopper will get back to us tomorrow after checking his schedule.

Supervisor Report:

Motion by George Kittle, 2nd by Justin Taylor, to approve the Supervisor report as presented. Motion carried, Bonnie Rose – absent.

Bills:

Motion by Justin Taylor, 2nd by George Kittle, to approve paying Abstract #3, in the amount of \$199,554. 20. Motion carried, Bonnie Rose – absent.

Heritage Heights Sewer:

Supervisor Cantwell indicated he had received a new Memorandum of Understanding from the Village of Clayton for the Heritage Heights Sewer which used a rate that is 16% higher than the previous year.

Supervisor Cantwell stated he had called Association of Towns and they indicated that if no Memorandum of Understanding had been presented and signed by January 1, 2006 concerning an increase then the 2005 Memorandum of Understanding is still in place. Supervisor Cantwell is looking for a new bill reflecting the same rate as last year per unit and sufficient notice of an increase for 2007, if that is the desire of the Village.

Recreation Park Truck Bid:

Rec. Park Manager Keith Wood indicated to the Board he would like to get rid of his 1998 ¾ ton pickup, while it still has value to re-coup. He is looking for a ¾ ton, 4 X 4 with plow and reliable. State contract right now has something listed at about \$20,000. He would like to put out to bid the current truck and bid for a new truck to compare with state contract. He is looking for a couple options not on the state contract. He is looking to bid both now as opposed to waiting because his current is in working order.

Motion by Justin Taylor, 2nd by Donald Turcotte, to put up for bid, with a \$4,000 minimum bid, as is/where is, the 1998 ¾ ton pickup, returnable on 3/22 and that we retain the right to reject any or all bids. Motion carried, Bonnie Rose – absent.

Motion by George Kittle, 2nd by Donald Turcotte, to go out to bid for a new 2006 ¾ ton with plow option. Motion carried, Bonnie Rose – absent.

Grindstone Island Dock:

Supervisor Cantwell indicated to the Board that an advertisement is in today's TI Sun looking for bids on an 8' by 80' dock.

Discussion followed concerning if a contractor is required to pay prevailing wage scale. It was indicated that if the dock was built off site the answer to that would be no. The successful bidder will also need to contact Larry Gunn at DEC to start paperwork to replace an existing dock.

Motion by George Kittle, 2nd by Donald Turcotte, to bid G. I. Island Dock replacement. Motion carried, Bonnie Rose – absent.

Volunteer Firefighter & EMS Exemption:

Motion by George Kittle, 2nd by Donald Turcotte, to set a Public Hearing for March 22, 2006 at 6:00 PM. Motion carried, Bonnie Rose – absent.

Server:

Motion by George Kittle, 2nd by Don Turcotte, to transfer our old computer server to the Clayton Fire District. Motion carried, Bonnie Rose – absent. (Taylor abstained.)

Assessor Contract:

Supervisor Cantwell indicated that Atty. Joe Russell has reviewed a draft contract from the Town of Orleans for Assessor for 50 weeks at a total of \$71,858.92, which the Town of Clayton would pay 60%, equating to \$43,115.35 which includes wages & benefits.

Supervisor Cantwell stated that he had discussed with the Town of Orleans that the annual contract be available to both boards by 10/15/06 for consideration in preparation of the 2007 budgets.

Motion was made by Donald Turcotte, 2nd by Justin Taylor for the Supervisor to sign the agreement after review of Atty. Russell and receiving the final copy. Motion carried, Bonnie Rose – absent.

Website:

Supervisor Cantwell reported that as of today everything is near accurate and up to date on our site. Also the CLDC had indicated that they would like to see before and after pictures of the Frink Property Project and they have been included. We still need an aerial picture to update the “after” picture.

Opera House/Town Offices:

Supervisor Cantwell gave a report to the Board. **(See attached.)**

Discussion by Councilman Taylor indicated that this report should not be considered as a foregone conclusion in connection with the Town personnel returning to newly renovated offices at this location. He indicated that he has worked for 18 months and that we still need to continue an evaluation on co-locating with the Village.

Supervisor Cantwell stated that we’re already co-locating with the Village at this building at about 80% and the only portion not co-located is the Village Clerk’s Office.

Discussion continued, considering options where the Town Board, Joint Planning Board and Zoning Board of Appeals might meet during construction of this building. Supervisor Cantwell indicated that Rose Reff had offered the use the Paynter Senior Center. This might be a way of doing a special project for the Paynter Center and gaining them substantial exposure.

Further discussion was tabled at this time for Board members to evaluate future plans.

Highway Superintendent:

- Equipment Show will be 5/10, with training held 5/10 & 5/11. Jefferson, St. Lawrence, Lewis and Oswego Counties are participating this year.
- Local Training on Mine pit operations was held on 2/28 at O’Brien’s Restaurant. Two employees attended.
- County training for excavator and grade-all training will be held tomorrow.
- County training for dozer will be held next Monday. We will be sending a couple of our employees to each training seminar.
- Waste permits should be arriving from Albany for our trucks this week. Denny Lane has also sent to Albany for two permits for two of his trucks as well. We will be utilizing these trucks to haul from the Frink Property.
- Looking at in the future a plasma cutter for cutting thick steel.
- Mark Meeks had a Dr’s appt. today. We will know tomorrow when he can come back to work.
- Bill Solar also off, had knee surgery. He goes back to the Dr’s 3/15.
- Have dispensed with the night shift at present time. Might need a full time person soon to replace personnel leaving. Supt. Boulton indicated that it might be difficult to get thru the summer with the present staff.

- Needs to replace the service truck, should go to bid now. The state contract doesn't have a dual axel truck at this time. Looking to bid for a 2006, 1 ton with utility box.
- Our Army trucks were used a total of 10 to 12 hours last year. The costs of maintenance, insurance, etc being paid out, might put them up for sale.

Motion made by Justin Taylor, 2nd by George Kittle, to dispose of two 1964 Army trucks, either through public bid or municipal sale. Motion carried, Bonnie Rose – absent.

Motion made by Justin Taylor, 2nd by Donald Turcotte, to bid for a 2006, 1 ton service truck with utility box. Motion carried, Bonnie Rose – absent.

Committee Reports:

George Kittle:

- Surprised to hear of possible move of Frontenac Crystal Springs. He feels we should do whatever we can legally to aid them in staying in Clayton.
- Youth Commission, nothing new. The letter received from them expressing an increase of budget was sparked due to Village working on their budget at this time.
- Resolutions passed at Association of Towns: all passed. Some of interest included: Towns allowed setting speed limits; ATV allowed to use town roads; Municipal deposits- to allow credit unions to accept municipal funds.

Justin Taylor:

- Time Warner agreement we should be cautious about next time. There are other alternatives available now.
- Centrex Phone System agreement: Should also be cautious about signing that agreement; Centrex is big on five year contracts; we should look at month-to-month.
- Town of Jay was picked up by the Comptrollers Office as the Town failed to audit vacation and sick time accruals. We need to make sure we review ours. Supervisor Cantwell informed the Board that sick time, vacation, personal time are audited every month.

Donald Turcotte:

- Heritage Heights Sewer: A mop head got through the system to the pump, which resulted in a bill for \$104.00.
- Depauville Community Center: The heating bill is higher than this building. Need to look at putting in a programmable thermostat.
- Landfill: Looking at getting rid of the rest of the tires soon.

Motion made by George Kittle, 2nd by Donald Turcotte, to adjourn this regular meeting at 7:10 PM. Motion carried, Bonnie Rose – absent.

Kathleen E. LaClair, Town Clerk