

January 25, 2006

The Town Board of the Town of Clayton met in the Town Board Room with the following present:

Robert W. Cantwell Jr.	George Kittle	Justin Taylor
Donald Turcotte	Bonnie Rose	Bob Boulton
Kathy LaClair	Denise Trudell	Nicole Cornaire
Bud Baril	Steve Dorr	Jude Seymour
Lena Black	Keith Huchzermeier	

Supervisor Cantwell opened the meeting at 5:00 PM.

Town Clerk:

Minutes:

January 4, 2006, Annual – Motion made by George Kittle, 2nd by Bonnie Rose to approve minutes as written. Motion carried.

January 11, 2006 – Motion made by Bonnie Rose, 2nd by Justin Taylor to approve minutes as written. Motion carried.

Action on pre-tax health premium deduction:

Motion made by Justin Taylor, 2nd by George Kittle to approve pre-tax deduction of health care premium on gross wages. Motion carried.

Designation of Records Management Officer:

Resolution #23 of 2006 offered by Bonnie Rose, 2nd by Donald Turcotte to designate Kathleen E. LaClair as Records Management Officer for the Records Retention and Disposition Schedule by the State Archives and Records Administration. Cantwell aye, Turcotte aye, Taylor aye, Rose aye, Kittle aye. Motion carried. **(See Resolution Book).**

Public:

Keitha Huchzermeier approached the Board concerning the proposed Depauville Water District. Many questions are popping up concerning what is needed to complete the process to either move forward or not.

Supervisor Cantwell indicated that both parties for and against the Depauville Waterline are very active and still canvassing for support. On 1/23, Supervisor Cantwell spoke to Atty. Joe Russell and he indicated that the Town of Clayton only has to take action when 50% of both assessment tests have been reached. This would be when 50% or more of all

property assessment and when 50% or more of only residential assessment sign the water district petition. At that time the Town of Clayton would have to, by law, start the District formation process. Also on 1/24, Supervisor Cantwell met with Rob Campany of Bernier, Carr & Associates. Rob will produce a draft fact sheet to clarify information about the proposed water district to correct any misunderstandings that may arise.

Planning Board Chairman Baril indicated he had visited BOCES this afternoon to inspect the progress of the new Public Rest Rooms being built for Frink Park.

Introduction of New Assessor:

Supervisor Cantwell stated that the Watertown Daily Times had an article in the paper on the 23rd of January – Assessor begins work for Orleans & Clayton. Also of note, there is an article in the Talk of the Towns September/October 2005 issue concerning additional funds now available for towns sharing an assessor and doing a coordinating assessment.

Denise Trudell was introduced to the Board as the new Assessor. The Assessor position is a shared service with the Town of Orleans. Ms. Trudell indicated she would have office hours of Monday, Wednesday & Fridays from 7 AM to 3:30 PM here in Clayton. Ms. Trudell also indicated that a revaluation is due in 2007; however we have until 2008 to start it. She stated that the “property cards” currently housed at Jefferson County, will be housed here starting next week.

Planning Board Appointments:

Motion was made by Justin Taylor, 2nd by George Kittle, to appoint Diane Clark as the Secretary to the Planning Board at \$8.75 per hour as approved by the Planning Board. Motion carried.

Motion was made by George Kittle, 2nd by Donald Turcotte, to appoint Gail Richardson as the Joint Alternate to the Planning Board as recommended by the Planning Board. Motion carried.

Depauville Water Update:

Supervisor Cantwell informed the Board that six (6) revocations of signatures had been received, one of them being the C-Way Motel/Restaurant/Golf Course. Both sides are still active in securing signatures. Supervisor Cantwell on 1/23 had spoken with Atty. Joseph Russell, who had indicated that 50% of both full/residential assessments needed to be reached before the Town is require to move forward. On 1/24, Supervisor Cantwell spoke with Rob Campany, the Town’s Engineer, who indicated that a draft fact sheet would be completed and after being reviewed would be sent to those in the proposed water district.

Keitha Huckzermeier indicated that there are a lot of unanswered questions and that the Fact Sheet needs to go to everyone. There are still some people in Depauville that don't know that there is a proposed water district.

Depauville Sewer District:

Motion was made by Donald Turcotte, 2nd by Justin Taylor, as recommended by the Depauville Sewer Board, to appoint William Udart to the Depauville Sewer Board to replace the seat that had been held by Lonnie Darou. Motion carried.

Frink Park Dock:

Councilman Taylor indicated that recently an article concerning the Frink Park Dock had been in the Watertown Daily Times. The dock committee had met and it is likely that we won't need to use any of the Frink Development portion as a match. It has been determined that the public portion of the Brabant property can be used as part of the match. The other part might be the potential monetary gift from the Seaway Development Authority.

Shared Municipal Services:

Supervisor Cantwell indicated that this office has received a copy of the Joint Village/Town application for the 2005-2006 Shared Municipal Services Incentive (SMSI) Grant. Supervisor Cantwell indicated his understanding was the grant would be concerning the feasibility of co-locating, feasibility of cost & location, feasibility of having to be in one (1) building, and feasibility of economic development. After review of the grant that was submitted, the Town Board has some concerns that this grant seems to be concerning the moving into the Village Municipal Building and not taking anything else into consideration.

Consensus of the Board is to write a letter to clarify that this is concerning "feasibility only" at this time.

Councilman Taylor stated he hadn't seen the grant before it was sent in; however Bernier Carr & Associates had been contacted by the Village to do a feasibility to establish a dollar figure to use for the purposes of identifying the project only.

Joint Board Meeting:

The Village Clerk-Treasurer called today to set up a tentative joint meeting for February 9th at 5 PM with both Boards and Assemblyman Aubertine at the Village Municipal Building.

2005 Town Clerk Report:

Motion was made by George Kittle, 2nd by Donald Turcotte, to approve the 2005 Town Clerk's Report. Motion Carried. Rose abstained. **(See attached report.)**

2005 Zoning Officer Report:

Zoning Officer LaClair submitted his report to the Board. Consensus of the Board that this report has a lot of information and it is nice to see the difference from the previous year. **(See attached report.)**

2005 Recreation Park Report:

Motion was made by George Kittle, 2nd by Justin Taylor, to approve the 2005 Recreation Park Report. Motion carried. **(See attached report.)**

2005 Transfer Site/Town Clerk Bag Financial Report:

Motion was made by Justin Taylor, 2nd by Bonnie Rose, to approve the 2005 Bag Financial Report. Motion carried. **(See attached report.)**

2005 Arena Advertising Sign Report:

Motion was made by Donald Turcotte, 2nd by Bonnie Rose, to approve the 2005 Sign Audit. Motion carried. **(See attached report.)**

2005 Recreation Park Show/Events & Opera House Events Listing:

Also submitted for informational purposes was the listing of the 2005 events for Rec. Park and the Opera House.

Thousand Islands Emergency Rescue Service Agreement:

Discussion followed on the agreement which included reviewing the annual operations report. This report indicates that the other areas are relying on TIERS to service their area. While they're out of our area we aren't covered. Report shows that TIERS is outside of area about 16% of the time. Consensus of the Board is that Supervisor Cantwell needs to be making contact with other Supervisors to discuss this matter.

Bud Baril stated that the Clayton/Orleans area is covered by the backup ambulance and therefore this area is always covered.

Motion by Justin Taylor, 2nd by Bonnie Rose, for the Supervisor to sign the agreement with TIERS. Motion carried.

Highway Superintendent:

- **Frink Property** – fair weather has allowed the start of breaking up the concrete.
- **Mine Permits** have been submitted for renewal. Once received they're good for five (5) years. Pit #1 (Transfer Site) had a break in it's; and survey and hopefully will be settled soon.
- **Sand Shed Grant** – Another round is coming up 3/31. We will make no changes and resubmit our application.
- **\$600. Plan** – A review chart was submitted showing how the Highway and Rec. Park employees are using this plan. **(See attached.)**

Clayton Local Development Corporation:

Meeting will be Thursday February 2, 2006 at 4:00 PM here in the Town Offices.

Thousand Island Performing Arts Fund:

TIPAF has requested that the Town Board's Grindstone Island meeting in July be moved to the 1st meeting of the month, as that evening they would like to use the Board Meeting Room as TIPAF has scheduled the Syracuse Symphony.

Local Government Conference:

LGC will be held at Jefferson Community College on March 30, 2006. Several people have already expressed interest in going. Those include: Supervisor Cantwell, ZEO Henry LaClair, Kathy LaClair, Jim Kenney and Dave Storandt.

Councilman Taylor indicated that although he is not participating in going to NYS Association of Towns, nor JCC, he would like to be able to attend a GIS Conference in October.

Bartlett Point Sewer:

Councilman Taylor inquired about the Bartlett Point Sewer project. He questioned how the lines would run. He wondered if the Town should do a survey of the immediate area and if positive the Town could start to move forward with a district. Supervisor Cantwell reported he is currently working with Bernier Carr & Associates to create a "fact sheet" and a survey document for this proposed project.

Grindstone Island Dock Project:

Discussion on whether the town should start to move on this project with specs and the bidding process. Discussion on the amount now in the budget for this project. Discussion on 8' to 10' wide and curb dock style. The weather is now conducive to

starting the project. A listing of the local dock builders needs to be compiled, send a letter and let them come back with their ideas.

A subcommittee of Supervisor Cantwell, Superintendent Boulton, Don Turcotte and Steve Dorr was formed to investigate the project.

Fire Station – Graves Street:

Councilman Taylor indicated that the Fireman would be moving into their new station about March 1st. He indicated that Rec. Park has two (2) mini floor cleaners. His question is it possible for the Fire Dept. to pay for the repair (approx \$675.00) of one of those cleaners and occasionally use it at the new Fire Station. Councilman Taylor was referred to Keith Wood to come to an agreement.

Paynter Center:

Councilman Rose indicated that she had lunch at the Paynter Center with Vivian Black yesterday. The Paynter Senior Center Board meets on the 3rd Thursday of the month.

Motion by Bonnie Rose, 2nd by George Kittle, to adjourn this Workshop Meeting at 6:25 PM. Motion carried.

Town Clerk