

**July 13, 2005**

**JOINT TOWN AND VILLAGE MEETING**

The Joint Town and Village meeting was held in the Town Hall Board Room after the regular meeting of the Town Board at 6:30 p.m. with the following present:

**Town Board:** Robert W. Cantwell Jr., Supervisor  
Vivian Black, Councilwoman  
George Kittle, Councilman  
Justin Taylor, Councilman  
Donald Turcotte, Councilman

Robert Boulton, Highway Superintendent  
Bonnie Rose, Town Clerk  
Kathy LaClair, District 1 Legislator

**Village Board:** Debra Sephton, Mayor  
Norma Zimmer, Trustee  
Tim Pacific, Trustee  
Todd Cerow, Trustee  
Joe Orobono, Trustee

Geneva Miller, Village Clerk

Attendance: Mike Dano, Douglas Eberhart, Sherie Derrickson, Pat Youngs, Polly Baril, Jim Mellor, Jean Mellor, Keith LaLonde, Bob Purcell, Fred Brabant, John Kehoe, Gary Schleher, Mike Christensen, Jim Yuhas, Daniel Schleher and Bud Baril.

Supervisor Cantwell opened Joint Meeting at 6:30 p.m.

**Youth Commission:**

Mike Dano, Vice-Chairman of the Clayton Youth Commission made a presentation to the Town and Village Boards RE: Youth Program Safety Concerns and additional property needs. **(See attached letter.)**

The Youth Commission wrote the letter to request the help of the local Town and Village to help improve child safety and recreation programs currently managed by the Clayton Youth Commission:

**Safety Concerns:**

- Webb Street – “No parking” zones and signs and cross walks are needed with stop signs at both ends.

- Graves Street – “No parking” zones and signs on both sides. They are also asking the firemen to change their practice schedule to avoid a potential accident during youth activities. It also interferes with youth attention span.
- East Line Road (Rt.#3) – “No parking” zones and signs on the side of the road closest to ball field #1 and a crosswalk from Town barn parking lot would be needed to access arena fields safely.

**Property Needs:**

- Lions Field – Would like to be a part of developing a master plan for future improvements to this location. Could use another little league diamond on this field if space would allow and also would need electric and water service to the existing diamond.
- Arena Fields – Would like to be a part of developing a master plan for future improvements to this area also. Currently are completing (4) dugouts there and would like to get electric and water service complete to each field #1 & #2. We currently need more space for little league diamonds, soccer, football and lacrosse fields, batting cages etc...

Mr. Dano also discussed current programs:

- Baseball
- Softball
- Spring Soccer
- Summer Soccer
- Golf
- Football
- Basketball

In conclusion Mr. Dano stated that the Youth Commission appreciates the Town and Village’s consideration in assisting the youth commission to achieve the best possible for all the kids of our community now and for many years to follow.

Mr. Dano also gave everyone the “CLAYTON YOUTH COMMISSION FALL/WINTER SPORTS NEWSLETTER” 2005. [www.claytonyouth.org](http://www.claytonyouth.org) (See attached newsletter.)

**Public Hearing, co-locating offices:**

**Motion** by Justin Taylor, 2<sup>nd</sup> by Norma Zimmer to open Public Hearing at 6:45 p.m.  
Motion carried.

An opening statement was made by Councilman Taylor on the purpose of the Joint Public Hearing. The purpose is to get input from the public on co-locating public offices and where to locate these offices. He stated that four months ago all Dept. heads were given questionnaires on their staff, equipment and physical structures. The Clerks were the first to get their information in and had identified 159 procedures that they do and could

possibly share services with. The Consolidation Committee met with the Clerks and went over these procedures (some could be shared and others couldn't be).

Supervisor Cantwell opened the Public Hearing to the Public.

Fred Brabant stated that he thought it was nickel and diming to consolidate or put all together in one place.

Tim Pacific asked if the clerks had any ideas where to locate, no suggestions were made.

Mike Christensen asked why this had not been thought of when the Fire Dept. first thought of moving out of the Village Building. Supervisor Cantwell stated there were other options being considered, Old Highway Garage, New Building, etc. and then the Fire Department's idea ended.

John Kehoe asked if the Village Building was big enough to hand both offices. Bob Purcell stated that when the Fire Dept. moves and the big doors are gone there will be more room (especially for parking). He stated that the building is well built.

There was a suggestion that the Town and Village set up a tour of the Town of Booneville Offices, they have just co-located their Town and Village offices. The Town of Adams is also in the process of doing the same. Both Boards stated that this would be a good idea.

Daniel Schleher stated that he thought it would be hazardous to have both offices at the Village building because of the kids playing in the park. He stated it would be better placed near the Joint Highway Facility and lease out the Village building.

Douglas Eberhart stated that it was a good idea to co-locate offices would have same hours and he asked who pays what share of the expense.

Bob Purcell stated that the Town and Village should work on one entity and with no loss of jobs, do it through attrition, streamline and operate as a business.

Daniel Schleher said to evaluate the staff (special skills that each employee has). Mr. Schleher asked if consolidation occurs, would it be all Town or all Village.

It was stated that by co-locating both could save on heating expenses etc. and it would be more convenient for the public to be in one place.

Douglas Eberhart asked down the road would the Town or the Village run meetings.

Fred Brabant stated that the Ice rink expenses are high and what the Town gets back from having the rink. Supervisor Cantwell stated that it brings in revenue to businesses in the Town and Village and also serves our youth in the community.

Bob Purcell stated that there should be a Town Administrator in charge (one entity) and taxes should be addressed.

Supervisor Cantwell stated that this is the Town's objective to keeping the taxes low.

Jean Mellor stated that it is a great idea to consolidate, better efficiency, more personnel to draw from, cross train people, more available to the public coming to one building etc.

Pat Youngs stated that all the offices should be at the DPW building on East Line Road.

Polly Baril stated that the Municipal Building would not be as dangerous with the fire trucks gone and would have enough space for parking and offices.

Supervisor Cantwell discussed what the projects the Town and Village were working together on:

- Frink America
- Frink Park
- Opera House
- Community parks

He stated that the community is doing aggressive things and this being an election year; everybody is looking at us, such as other towns and funding agencies. Other towns look to us for guidance in doing new progressive things.

Mayor Sephton thanked everyone for coming and stated that we are in the limelight. She discussed the GIS survey and Sand Shed (shared services). She stated that the Museums are advertising jointly (share resources and ideas).

Trustee Orobono supports co-operative objectives (make sure still providing services and be responsive to the public needs).

Trustee Cerow stated that it is a good idea to tour the Booneville and Adams offices that have been combined or being combined.

**Motion** by Tim Pacific, 2<sup>nd</sup> by Norma Zimmer to close Public Hearing at 7:55 p.m.  
Motion carried.

**Motion** by Justin Taylor, 2<sup>nd</sup> by Joe Orobono to close Joint meeting of the Town and Village at 7:56 p.m. Motion carried.

Respectively submitted:

Bonnie L. Rose, RMC  
Town Clerk