

**December 28, 2005**

The year end meeting of the Town Board of the Town of Clayton was held in the Board Room with the following present:

Robert W. Cantwell Jr.	Vivian Black	George Kittle
Justin Taylor	Donald Turcotte	Robert Boulton
Bonnie Rose		
Jim Yuhas	Kathy LaClair	

Supervisor Cantwell opened meeting at 5:00 p.m.

**Town Clerk:**

**Correspondence:**

- Letter to Bud Baril, Planning Board Chairman from Rena Kandler: Re: her resignation from the Joint Planning Board. **(See attached letter.)**
- Memo from Jefferson County Dept. of Recycling and Waste Management Re: Tipping fee increase from \$52.00 per ton to \$55.00 per ton, effective January 2006. **(See attached memo.)**
- Letter from Attorney Joseph Russell Re: the 2 petitions that the Town Board received from the Depauville Waterline Opposition Committee. **(See attached letter.)** Consensus of the Town Board was to send a copy of Attorney Joseph Russell's letter to the Town Board to Jasper Wilkie and Bill Udart, co-chairmen of the Opposition Committee.
- Letter to Henry LaClair from Attorney Joseph Russell Re: Planning & Zoning Notice requirement. **(See attached letter and notice.)**
- Letter from Attorney Joseph Russell Re: Comptroller's Water and Sewer District Average Cost. **(See attached letter.)**
- Letter from Mark P. Pattison, Deputy Comptroller Re: Average estimated cost thresholds fro Towns use in determining whether approval of the State Comptroller is necessary for certain special district actins in the year 2006. **(See attached letter.)**

**Points of Interest:**

Supervisor Cantwell discussed:

- STAT Communications – turned off telephone monitoring at Recreation Park attached garage. STAT has offered to monitor the Town Hall/Opera House, JHG and Rec. Park for a much reduced price.

- Last meeting minutes and next meeting date of the Depauville Sewer District Committee. The committee wants to send out a memo with the next Depauville Sewer bill, stating that anyone who sells their property needs to contact the Depauville Sewer District collector. **(See attached notice.)**  
**Motion** by Donald Turcotte, 2<sup>nd</sup> by Vivian Black to have the Depauville Sewer Collector send out the notice (re: anyone who sells their property to notice the Sewer District collector) with the next Depauville Sewer bill. Motion carried.
- Fire District minutes from last meeting and the next meeting agenda on January 4<sup>th</sup>, 2006.
- Having to know who is going on the bus to the Association of Towns meeting.

**Motion** by George Kittle, 2<sup>nd</sup> by Justin Taylor to approve minutes from December 14, 2005, with a change. Motion carried.

**Supervisor:**

**Year-end Transfers:**

**Motion** by George Kittle, 2<sup>nd</sup> by Vivian Black to approve Budget Transfers dated December 28, 2005. Motion carried. **(See attached transfers.)**

**Year-end bills:**

**Motion** by Justin Taylor, 2<sup>nd</sup> by George Kittle to approve abstract #13 of 2005 voucher #1656 thru #1706, totaling \$54,701.00. Motion carried. **(See attached abstract.)**

**Assessor status:**

Supervisor discussed the Assessor interviews and they have one applicant in mind. The Town Board supports the hiring of this applicant. The Town of Orleans has their year-end meeting on Friday, December 30<sup>th</sup>, 2005, to decide. Looking at the new Assessor starting on or about January 15<sup>th</sup>, 2006.

**Starting pay rate review:**

Supervisor Cantwell discussed draft of Job Classification and Starting Pay Rates for Full Time Employees Procedure to obtain Full Pay Rate for Highway Department MEO, Recreation Park Laborer, Secretary, and Administrative Clerk. **(See attached draft.)**

**Lyme hauling contract:**

Keith Wood has talked with Tom Parker, Highway Superintendent for the Town of Lyme, and he has stated that it is in his budget for 2006 to haul from our Transfer Site, but does not have the contract yet.

**T/V Justice Court System:**

Supervisor Cantwell discussed memo from him to the Mayor and Village Board Re: Town and Village Justice Court System. He stated that as of October 2006, the Opera House will be under renovations and will need a location for the T/V Justices to relocate their offices. Consensus of the Town Board is to send the memo to the Mayor and Village Board with a minor change.

**NY School status:**

Those attending the Association of Towns meeting are:

- Robert Cantwell
- Bonnie Rose
- George Kittle
- Justin Taylor
- Henry & Kathy LaClair
- Larry Aubertine

**Highway:**

Supt. Boulton discussed:

- County Snow and Ice agreement.

**Year-end comments:**

- Real pleased with the way the Frink project went.
- Fuel problem this year (higher prices).
- Will get salt on state contract next year.
- Projects for next year in township (Sylvester Road, Pelo Road and Schnauber Road).

**Motion** by Justin Taylor, 2<sup>nd</sup> by George Kittle to go into Executive Session at 6:30 p.m. on the request of the Highway Superintendent to discuss a personnel issue. Motion carried.

**Motion** by Justin Taylor, 2<sup>nd</sup> by George Kittle to come out of Executive Session at 6:45 p.m. Motion carried.

**Board Members:**

**Year-end comments:**

Vivian Black discussed:

- Thanked everyone for support and help over the past 28 years, she has worked under 3 Supervisors and learned a lot.

George Kittle discussed:

- Handling negative issues for the Town Board and the need not to recognize unsigned letters to the Board.
- People moving here for a reason.
- Still will work for showers at the Arena.
- The new Assessor and he approves of their choice.
- New Fire Dept. and Frink project.
- The need to compensate the Planning and Zoning personnel for their excellent work being done.

Justin Taylor discussed:

- Doing a lot this year and Clayton being an “A” typical town, taking care of many things, therefore, becoming vulnerable. Having strong leadership and being on a good track.

Councilman Taylor discussed a resolution for application to the New York State Department of State for the 2005-2006 Shared Municipal Services Incentive (SMSI) Grant (due by January 13, 2006). The Town of Clayton and the Village of Clayton partnering to submit a joint application to the NYS Dept. of State for this grant and the Village to act as lead agency.

**RESOLUTION NO. 48 OF 2005** offered by Justin Taylor, 2<sup>nd</sup> by Vivian Black a resolution for application to the New York State Department of State for the 2005-2006 Shared Municipal Services Incentive (SMSI) Grant (due by January 13, 2006) and authorizing the Village of Clayton to act as lead agency. Robert W. Cantwell Jr. aye, Vivian Black aye, George Kittle aye, Justin Taylor aye and Donald Turcotte aye. (**SEE RESOLUTION BOOK.**)

**New Business:**

Annual meeting is set for January 4, 2006, at 5:00 p.m.

**Motion** by Vivian Black, 2<sup>nd</sup> by George Kittle to adjourn meeting at 7:00 p.m. Motion carried.

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**Town Clerk**